JANA PLAIA

SYSTEMS TECHNICAL ANALYST / WEB DESIGNER

ABOUT ME

I am a highly motivated and detail-oriented system analyst with 15+ years of experience in the corporate housing and real estate industry. A passion for leveraging Information Technology to drive business success. Proven track record of developing and delivering innovative IT solutions to meet organizational objectives.

CONTACT

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📱 (205) 960-5616

🌐 https://jp-online.info/

Chelsea, Alabama

APPLICATIONS

Languages: ASP, JavaScript, CSS, HTML
Operating Environments: MS Windows, UNIX, iOS
Business Tools: Dreamweaver, Visual Studio Code, .NET, Visio, MySQL
Adobe Creative Suite: Photoshop, Illustrator, InDesign, Premiere Pro, and more
G Suite Administrator (Google)

CERIFICATIONS

Licensed Real Estate Agent - 2020

OBJECTIVE

Systems Analyst skilled in engaging with stakeholders of all levels to facilitate requirements gathering and document as-is and to-be processes. Experienced in design, user acceptance testing (UAT), defect resolution and implementation of technical solutions. Over 15 years working with Desktop and Windows Sever. Highly skilled System Analyst well-versed in setting up hardware and software components for End users. Special skill in optimizing systems to address dynamic needs, improve collaboration and strengthen security. Weighs crucial business and IT needs against computer system and procedural limitations, assessing roadmaps for optimal functions. Experienced business and systems analyst with 15 years of IT experience with emphasis in Real Estate and Corporate Housing. Demonstrated strengths include process analysis, technical troubleshooting, project leadership and communication skills.

EXPERIENCE

SYSTEMS TECHNICAL ANALYST / WEB DESIGNER / CMO
Premier Living Suites | Vestavia, AL | 2013-PRESENT
Responsible for analyzing company's technical systems and processes, identifying areas for improvement, and developing solutions. Database Management (MySQL), as well as Google Admin and Workspace manager.

- Review IT network information to gain insight into areas of potential improvement.
- Tested programs and databases to identify issues and make necessary modifications. As well as aiding in the productivity of other coworkers by helping with hardware and software troubleshooting or information gathering.
- Maintained and performed SQL server deployments and integrations for our internal portal.
- Proficient in full inventory management process from sourcing, leasing, pricing, securing housing, vendor scheduling and unit set-up. Identify and connect with senior management at National Corporate Houses companies with respect to expansion, relocation, or consolidation of their real estate portfolio for smooth transition of their leasing transaction.
- As a G Suite admin, respoinislbel for managing anything and everything as part of our organization's Google Usage. This Google Ads, Search Console, Anayltics and so forth.

SYSTEMS TECHNICAL ANALYST / WEB DESIGNER
Investment Realty | Birmingham, AL | 2007-2013
Interface with client stakeholders to establish project scope and identify ideal digital solutions based on customer business needs, marketing objectives, and SEO strategy

- Analyze financial performance of a rental company with 200+ units.
- Prepare financial reports, generate charts and graphs for presentations.
- Integrated Yardi, RealPage and On-Site.

SKILLS

- System Architecture Design
- System Performance Optimization
- Data Backup & Recovery
- Training & User Manuals
- Cybersecurity & Data Protection
- Software Development & Testing
- System Documentation
- Troubleshooting & Debugging
- Cloud Computing & Virtualization
- System Migration & Integration
- Performance Tuning & Monitoring
- Network Security & Firewalls
- Project Management & Planning
- Database Administration & Design
- Software Packaging & Deployment
- Technical Writing & Documentation
- AI/Machine Learning Technologies